



BARINGO NATIONAL POLYTECHNIC

P.O. BOX 299 – 30400 KABARNET, KENYA

0702 191 409

info@baringtonationalpolytechnic.ac.ke

www.baringtonationalpolytechnic.ac.ke



ADVANCING TECHNOLOGY SKILLS FOR INNOVATION

STUDENT APPLICATION FORM

Please complete all sections in BLOCK LETTERS. (*) Indicates mandatory fields.

PASSPORT
PHOTO
(Recent)
Attach Here

A. PERSONAL INFORMATION

- *Admission Number (If known): _____
- *Surname: _____
- *Other Names: _____
- *Gender: ☐ Male ☐ Female ☐ Other
- *Date of Birth: ____ / ____ / ____ (DD / MM / YYYY)
- *National ID / Birth Certificate No.: _____
- *Nationality: _____
- KRA PIN (Optional): _____

- Religion: _____
- Marital Status: ☐ Single ☐ Married ☐ Other
- Disability / Special Needs: ☐ Yes ☐ No
If Yes, please specify: _____
- County of Origin: _____
- Sub-County: _____

B. CONTACT DETAILS

- *Mobile Number: _____
- Alternative Phone Number: _____
- *Email Address: _____

- *Postal Address: _____
- *Physical Address: _____

C. COURSE INFORMATION

- *Department: _____
- *Programme / Course Applied For: _____
- *Level (Tick One): ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7

- *Mode of Study: ☐ Regular ☐ Part-Time ☐ Weekend
- Sponsorship: ☐ Self ☐ Government ☐ Other
- Hostel Required: ☐ Yes ☐ No

D. ACADEMIC BACKGROUND

Examination	Name of School / Institution	Index No.	Year	Grade / Division
1. KCPE				
2. KCSE				
3. Other (Specify)				

E. PARENT / GUARDIAN INFORMATION

PARENT / GUARDIAN 1

Full Name: _____
Relationship: _____
Occupation: _____
Employer / Business: _____
Mobile Number: _____
Email Address: _____

PARENT / GUARDIAN 2

Full Name: _____
Relationship: _____
Occupation: _____
Employer / Business: _____
Mobile Number: _____
Email Address: _____

EMERGENCY CONTACT (OTHER THAN PARENT / GUARDIAN)

Full Name: _____ Relationship: _____ Mobile Number: _____
Physical Address: _____

F. MEDICAL INFORMATION

- Do you have any medical condition? ☐ Yes ☐ No
If Yes, please specify: _____
- Do you have any allergy? ☐ Yes ☐ No
If Yes, please specify: _____
- Dietary Requirements / Restrictions: _____

(To be completed by a Medical Officer)

I certify that the above information is accurate.

Medical Officer Name: _____

Facility / Hospital: _____

Signature: _____ Date: ____ / ____ / ____

Official Stamp: _____

G. DECLARATION

I declare that the information provided in this form is true and correct to the best of my knowledge and belief, I understand that providing false information may lead to denial of admission or disciplinary action.

Applicant Signature: _____ Date: ____ / ____ / ____

Parent / Guardian Declaration

I confirm that the information provided above by my son/daughter/ward is true and correct.

Parent / Guardian Signature: _____ Date: ____ / ____ / ____

FOR OFFICIAL USE ONLY

Application Received By: _____ Date: ____ / ____ / ____

Documents Verified By: _____ Date: ____ / ____ / ____

Admission Approved: ☐ Yes ☐ No

Admission Number: _____

Remarks: _____



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H. COURSE ENTRY REQUIREMENTS

Qualification	Minimum Entry Requirement
Artisan Certificate (Level 4)	KCSE Mean Grade E
Craft Certificate (Level 5)	KCSE Mean Grade D (Plain)
Diploma (Level 6)	KCSE Mean Grade C– (Minus)
Higher Diploma (Level 7)	Relevant Diploma (Level 6)
Recognition of Prior Learning (RPL)	In accordance with TVETA/KNQA Guidelines

I. REPORTING REQUIREMENTS

IMPORTANT NOTICE

N/B: Applicants wishing to change their programme/course may do so within two (2) weeks from the reporting date, subject to meeting the entry requirements and availability of vacancies.

Reporting Checklist

- ☐ Original Letter of Offer / Admission Letter
- ☐ Original National Identity Card plus two (2) photocopies
- ☐ Original KCPE Certificate/Result Slip plus two (2) photocopies
- ☐ Original KCSE Certificate/Result Slip plus two (2) photocopies
- ☐ Original Birth Certificate plus two (2) photocopies
- ☐ Two (2) recent passport-size photographs (taken within the last three months)
- ☐ One (1) A4 Photocopy Paper (80 gsm)
- ☐ One (1) Ream of A4 Photocopy Paper (80 gsm)
- ☐ One (1) Spring File

J. APPLICANT'S DECLARATION

I certify that I have read and understood the reporting requirements and that all information submitted to the Polytechnic is true and correct.

Applicant Name _____

Signature _____ Date ____ / ____ / ____

K. FOR OFFICIAL USE ONLY

Application Received By _____

Programme Approved _____

Admission Number _____

Registration Completed ☐ Yes ☐ No

Remarks _____

Officer's Name _____

Signature _____ Date ____ / ____ / ____



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L. PROGRAMME-SPECIFIC REQUIREMENTS

ALL TRAINEES IN ENGINEERING COURSES (ALL LEVELS)

Applicants admitted to Engineering programmes are required to report with the following:

1. Technical Drawing Instruments
2. Set Square (Clear Plastic) – 600 × 300 × 250 mm
3. Set Square (Clear Plastic) – 450 × 200 mm
4. Protractor (Clear Plastic) – 360° × 150 mm
5. Engineering Drawing Set (Helix) and Plastic T-Square
6. Staedtler Pencils (HB, 2H and H) with Erasers
7. Tape Measure (5 Metres)
8. Safety Boots
9. Scientific Calculator / SMP Mathematical Tables (Artisan)
10. Dust Coat or Short-Sleeved Overalls (Navy Blue)

SECRETARIAL STUDIES

Applicants admitted to Secretarial Studies are required to report with:

1. Shorthand Textbook
2. 4B and 10B Pencils
3. Shorthand Dictionary
4. English Dictionary
5. Introduction to Computerized Data Processing Textbook

FOOD AND BEVERAGE

Applicants admitted to Food and Beverage programmes are required to report with the following kitchen attire and learning materials:

1. Black Skirt or Black Trousers
2. Black Leather Shoes
3. White Chef Coat
4. White Apron
5. Chef's Hat/Scarf (Blue/White Checked)
6. Practical Cookery Textbook
7. White Long-Sleeved Shirt
8. Black Sleeveless Sweater
9. Oven Gloves

ELECTRICAL & ELECTRONICS ENGINEERING (ADDITIONAL REQUIREMENTS)

In addition to the Engineering requirements above, trainees should also report with:

1. Combination Pliers
2. Long Nose Pliers
3. Side Cutter
4. Claw Hammer
5. Digital Multimeter
6. Phase Tester
7. Star (Phillips) Screwdriver
8. Flat Screwdriver



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FEES STRUCTURE FOR FINANCIAL YEAR 2026/2027

TUITION AND INSTITUTIONAL FEES (PER TERM)

S/No.	VOTE HEAD	AMOUNT (KSH.)
1	TUITION FEES	12,214
2	PERSONNEL EMOLUMENTS	4,293
3	ELECTRICITY & WATER CONSERVANCY	1,316
4	LOCAL TRANSPORT & TRAVEL	1,316
5	REPAIRS, MAINTENANCE & IMPROVEMENT	1,085
6	ACTIVITY FEE	1,505
7	MEDICAL & INSURANCE FEE	667
TOTAL PER TERM		22,396

OTHER LEVIES

S/No.	DESCRIPTION	AMOUNT (KSH.)
1	REGISTRATION (ONCE ON ADMISSION)	500
2	TVETA LEVY (ANNUAL)	500
3	KUCCPS PLACEMENT FEE	1,500
4	STUDENT UNION FEE (ANNUAL)	600
5	STUDENT ID CARD (ONCE)	500
TOTAL		3,600

ADDITIONAL INFORMATION

- A. ACCOMMODATION IS CHARGED AT **KSHS 5,000** PER TERM.
- B. GRADUATION FEES **KSHS 2,500** PAYABLE ONCE.
- C. MEALS ARE AVAILABLE ON PAY AS YOU EAT (P.A.Y.E).
- i. ADVANCED COMPUTER PACKAGES **KSHS 3,000 (OPTIONAL)**
- ii. COMPUTER PACKAGES **KSHS 2,500 (OPTIONAL)**
- iii. DRIVING SCHOOL; LIGHT VEHICLE ;CLASS B & C **KSHS 12,000**, LIGHT TRUCK CLASS A **KSHS 7,500 (OPTIONAL)**
(EXCLUSIVE OF PDL, TDB AND IDL CHARGES)
- iv. GERMAN LANGUAGE A1, A2, B1 **KSHS 18,000**, BNP STAFF AND STUDENTS **KSHS 15,000 (OPTIONAL)**
- v. ACCOUNTING TECHNICIAN DIPLOMA (ATD I **KSHS 19,600**, ATD II AND ATD III **KSHS 16,000**) PER TERM (OPTIONAL)
- vi. CERTIFIED PUBLIC ACCOUNTANT (CPA) (OPTIONAL)
- CPA FOUNDATION **KSHS 27,600** PER TERM
 - CPA INTERMEDIATE AND CPA ADVANCED **KSHS 24,000** PER TERM
 - RETAKE PER UNIT **KSHS 3,000**

FEE PAYMENT DETAILS

- A. BANK: KENYA COMMERCIAL BANK (KABARNET BRANCH)
- B. ACCOUNT NAME: BARINGO NATIONAL POLYTECHNIC
- C. ACCOUNT NUMBER: **1175704199**
- i. M-PESA PAYBILL: **522123**
- ii. ACCOUNT NUMBER: **20390K** + FULL ADMISSION NUMBER (NO SPACING)

SIGNATURE: 
DR. SHEILA KANDIE, PhD
PRINCIPAL / SECRETARY TO THE COUNCIL



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